

**Annual Salary Review
Presbytery of Olympia
Committee on Ministry**

To be completed and returned by the Clerk of Session for each minister on staff.
(G-10.0102, m, Book of Order)

Church Name: _____ City: _____
Name of Minister: _____ Position: _____
Full Time _____ Part Time _____ Retired _____ Parish Associate _____ Other _____

ANNUAL COMPENSATION	CURRENT YEAR	PAST YEAR	CHANGE
Salary (t)	_____	_____	_____
Housing-& Util. Allowance*	_____	_____	_____
Soc. Sec. Allowance (t)	_____	_____	_____
Other taxable benefits (t)	_____	_____	_____
Medical/Dental Supplement	_____	_____	_____
Life Insurance	_____	_____	_____
 PENSION & MEDICAL			
31% of Salary + Housing (will advise before year end if medical increases)	_____	_____	_____
 Deferred Compensation	_____	_____	_____
 ACCOUNTABLE REIMBURSABLE EXPENSE**			
Car	_____	_____	_____
Continuing Ed.	_____	_____	_____
Professional Expense	_____	_____	_____
Other	_____	_____	_____

(t) = Taxable income

* If free use of manse is provided, insert figure to be used for Pension calculation of the fair rental value of house, but not less than 30% of salary, including deferred compensation. That portion of the allowance, which can not be justified as housing expense, is considered as taxable income.

** Expense Allowances that are not "documented, accountable, and reimbursable" are considered income. If paid outright then put in "Other" category under compensation.

The above salary and allowances were reviewed by the Session on _____.
The above salary and allowances were approved at a meeting of the Congregation on _____.

The effective date for the above salary and allowances is: _____.

Church membership: _____ Budget for Current year: _____

_____ Signature of Clerk of Session	_____ Date	_____ Signature of Minister	_____ Date
--	---------------	--------------------------------	---------------

Please return no later than January 31 or as soon as possible after your congregational meeting to:
The Presbytery of Olympia, 15508 Portland Ave. SW, Lakewood, WA 98498